

400-09-14 EnergySmart Jobs Budget Update Request March, 2011

In December, 2010 the Program recalculated all labor expenses based upon a clarified understanding of Cost Plus contract requirements.

The resulting adjustments reduced labor expenses to date for all Program tasks. The Program is requesting re-allocation of some of this additional budget.

The requested update of an increase in labor for two tasks: Program Management (2.1) and Marketing/Outreach (2.5) will allow hiring of additional Program and supporting staff.

A shift within the Workforce Development task (2.6) from labor to directs will enable continued co-instruction at contractor and surveyor training sessions.

Budget Tasks		Original Budget	Update	Approved 11/2010	Requested Update 3/2011	Recommended Budget 3/2011	Details
Task	Admin Expenses	\$205,231	\$0	\$205,427	(\$1,000)	\$204,426	
1.1	Attend Kick-off Meeting	\$5,514	\$195	\$5,709.39	(\$1,000)	\$4,709	2010 Labor Adjustment*
1.2	CPR Meetings	\$16,738	\$0	\$16,737.71	\$0	\$16,738	
1.3	Final Meeting	\$5,514	\$0	\$5,514.24	\$0	\$5,514	
1.4	Monthly Progress Reports	\$151,356	\$0	\$151,356.12	\$0	\$151,356	
1.7	Identify and Obtain Leverage Funds	\$26,109	\$0	\$26,109.00	\$0	\$26,109	
2.1	Program Management	\$991,877	\$0	\$991,877	\$351,300	\$1,343,177	Increase requested due regulatory, contract and sub-contractual needs and relationship management of additional utility partners
2.2	Implementation Plan	\$215,381	\$0	\$215,381	\$0	\$215,381	
2.3	Implement Incentive Processing Structure	\$6,925	\$0	\$6,925	(\$300)	\$6,625	2010 Labor Adjustment*
2.4	Finalize and Package Training Curricula	\$201,579	\$4,300	\$205,879	(\$40,000)	\$165,879	2010 Labor Adjustment*
2.5	Build PR and Market Outreach Components	\$425,750	\$5,500	\$431,250	\$30,000	\$461,250	Additional resource need, press release expenses
2.6	Workforce Development	\$936,146	\$0	\$936,146	(\$200,000)	\$736,146	2010 Labor Adjustment* shift \$10,000 to 2.6 Directs
2.7	Participant (Owner) Recruitment	\$94,977	\$0	\$94,977	\$0	\$94,977	
2.8	Targeted Measure Audits & Direct Retrofit Installations	\$3,027,993	(\$9,995)	\$3,017,998	(\$140,000)	\$2,877,998	Decrease in projected Salesforce and AT&T Expenses due to leveraged funding and shortened contract period
2.9	Installation Contractor Retrofits	\$772,806	\$0	\$772,806	\$0	\$772,806	
2.10	Retrofit Quality Assurance and Customer Care	\$187,538	\$0	\$187,538	\$0	\$187,538	Shift \$10,000 from labor to expenses for customer care
2.11	Verification of Energy Savings	\$1,394,200	\$0	\$1,394,200	\$0	\$1,394,200	
2.12	Incentive Funding Mechanism	\$10,176,534	\$0	\$10,176,534	\$0	\$10,176,534	
2.13	Program Exit Management	\$171,780	\$0	\$171,780	\$0	\$171,780	
Project Totals		\$18,808,717	\$0	\$18,808,717	\$0	\$18,808,717	No net change in total Program Budget

Budget Categories	Original Budget	Update	Approved 11/2010	Requested Update 3/2011	Recommended Budget 3/2011
Labor	\$4,897,550	(\$6,669)	\$4,890,880	\$115,000	\$5,005,880
Directs	\$13,911,167	\$6,669	\$13,917,837	(\$115,000)	\$13,802,837
	\$18,808,717		\$18,808,717	\$0	\$18,808,717

No net change in total Program Budget

*adjustment from cost-plus calculated reduction of labor expenses